**BOBBY JINDAL**
GOVERNOR

**ALESIA Y. WILKINS-BRAXTON**
VICE-PRESIDENT

# Louisiana Housing Finance Agency

The following resolution was offered by Commissioner Donald B. Vallee and seconded by Commissioner Guy T. Williams:

## RESOLUTION

**To adopt the Staffing Plan for the Fiscal Year Ending June 30, 2012 (Exhibit A, entitled "LHFA Staffing Plan FY 2011/2012") and other related matters.**

**WHEREAS**, the Louisiana Housing Finance Agency (the "Agency"), as authorized by the State of Louisiana, shall establish its own staffing plan:

**NOW THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Louisiana Housing Finance Agency (the "Board"), acting as the governing authority of said Agency:

**SECTION 1.** The Agency adopts the Staffing Plan for the Fiscal Year Ending June 30, 2012 (Exhibit A, entitled "LHFA Staffing Plan FY 2011/2012".)

**SECTION 2.** The Agency President, is hereby delegated the powers of appointing authority as such are contemplated by the Rules of the State Civil Service Commission, such that he or she has full power and authority to manage all employees of the Agency, with the exception of the Vice-President, which power includes the authority to hire, promote, reassign, and discipline the employees of the Agency.

**SECTION 3.** In the temporary absence of the Agency President or whenever there is a vacancy in the office of the Agency President, the Agency Vice-President is hereby delegated the powers of appointing authority as such are contemplated by the Rules of the State Civil Service Commission, such that he or she has full power and authority to manage all employees of the

Agency, which power includes the authority to hire, promote, reassign, and discipline the employees of the Agency.

**SECTION 4.** In the temporary absence of the Agency Vice-President, the Agency President or Vice-President is hereby authorized to delegate his or her powers of appointing authority via authentic act to a member of the Agency's executive management team as contemplated by the Rules of the State Civil Service Commission, such that the delegatee has full power and authority to manage all employees of the Agency, which power includes the authority to hire, promote, reassign, and discipline the employees of the Agency, as authorized by the Civil Service Rules.

**SECTION 5.** The appointing authority is hereby granted the power and authority to transfer any position within the table of permanent organization within the total positions and pay scales consistent with Exhibit A. The appointing authority may add restricted appointments, job appointments, and student positions (non-permanent positions) as necessary to meet the needs of the Agency within the budgeted authority for salaries and benefits.

**SECTION 6.** The Chairman of the Agency Board of Commissioners is hereby directed to execute an authentic act evidencing this delegation of appointing authority status to the Agency President in his or her capacity as President of the Agency or to the Vice President, in the absence of the President, in his or her capacity as the Vice President of the Agency.

**SECTION 7.** The Chairman, Vice Chairman, President, Vice President, and/or Secretary of the Agency are hereby authorized, empowered, and directed to execute any forms and/or documents required to be executed on behalf of and in the name of the Agency the terms of which are to be consistent with the provisions of this resolution.

This resolution having been submitted to a vote, the vote thereon was as follows:

**YEAS:** Allison A. Jones, Guy T. Williams, Michael L. Airhart, Adena R. Boris, Mayson H. Foster, Joseph M. Scontrino, III, Frank H. Thaxton, III, Donald B. Vallee

**NAYS:** N/A

**ABSENT:** John N. Kennedy, Neal P. Miller, Katie Anderson, Jerome Boykin, Sr., Elsenia Young

And the resolution was declared adopted on this, the 8th day of June 2011.

Chairman

Secretary

**STATE OF LOUISIANA**

**PARISH OF EAST BATON ROUGE**

I, the undersigned Secretary of the Board of Commissioners of the Louisiana Housing Finance Agency (the "Board of Commissioners"), do hereby certify that the foregoing three (3) pages constitutes a true and correct copy of a resolution adopted by said Board of Commissioners on June 8, 2011 captioned "To adopt the Staffing Plan for the Fiscal Year Ending June 30, 2012 (Exhibit A, entitled 'LHFA Staffing Plan FY 2011/2012') and other related matters."

**IN FAITH WHEREOF**, witness my official signature and the impress of the official seal of the Agency on this, the 8th day of June, 2011.

BEBrooks

Secretary

(SEAL)

# LHFA STAFFING PLAN FY 2011-12
## June 8, 2011

| | A | B | C | D | E | F |
|---|---|---|---|---|---|---|
| 1 | Short Text of Organizational Unit | Last name | First name | Job Title | Pay Scale Type | APPT. Type |
| 2 | ADMINISTRATION / LHFA | BROOKS | BARRY | EXECUTIVE ASSIST | Unclass Regular | perm |
| 3 | ADMINISTRATION / LHFA | BROOKS | MARY | ADMIN ASSISTANT 4 | Classified | perm |
| 4 | ADMINISTRATION / LHFA | CLARK | ANDREA | DIRECTOR | Unclass Regular | uncl |
| 5 | ADMINISTRATION / LHFA | EVANS | BRENDA | HOUS FIN DEPUTY ADMIN | Classified | perm |
| 6 | ADMINISTRATION / LHFA | HAMPTON | PATRICIA | ADMIN ASSISTANT 4 | Classified | perm |
| 7 | ADMINISTRATION / LHFA | JOSEPH | NATASHA | ADMIN ASSISTANT 5 | Classified | perm |
| 8 | ADMINISTRATION / LHFA | MINOR | CHARLETTE | HOUS FIN DEPUTY ADMIN | Classified | perm |
| 9 | ADMINISTRATION / LHFA | MOORE | STARR | POLICY PLANNER 2 | Classified | perm |
| 10 | ADMINISTRATION / LHFA | TIJERINO | ROGER | HOUS FIN DEPUTY ADMIN | Classified | perm |
| 11 | ADMINISTRATION / LHFA | WALLACE | LORETTA | HOUS FIN DEPUTY ADMIN | Classified | perm |
| 12 | ADMINISTRATION / LHFA | WARD | REBEKAH | ADMIN COORDINATOR 3 | Classified | perm |
| 13 | ADMINISTRATION / LHFA | WILKINS - BRAXTON | ALESIA | ASST DIRECTOR | Unclass Regular | uncl |
| 14 | ADMINISTRATION / LHFA | YORK | AMY | ADMIN ASSISTANT 4 | Classified | perm |
| 15 | CONSTRUCTION COMPLIANCE | DAVIS | IVY | BUILDING PLANS EXAMINER 2 | Classified | perm |
| 16 | CONSTRUCTION COMPLIANCE | DURNIN | JOSEPH | HOUS FIN MGR | Classified | perm |
| 17 | CONSTRUCTION COMPLIANCE | FOLSE | TODD | BUILDING PLANS EXAMINER 3 | Classified | perm |
| 18 | CONSTRUCTION COMPLIANCE | TICHENOR | JERRY | BUILDING PLANS EXAMINER 2 | Classified | ja |
| 19 | CONSTRUCTION COMPLIANCE | WESLEY | VELMA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 20 | CONTRACT ADMINISTRATION | BARTHELEMY | ARIEION | HOUS FIN SPEC 1 | Classified | prob |
| 21 | CONTRACT ADMINISTRATION | FIELDS | SANDRA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 22 | CONTRACT ADMINISTRATION | GREEN | KRISTI | HOUSING FINANCE SPEC 3 | Classified | perm |
| 23 | CONTRACT ADMINISTRATION | HILTON | VICTORIA | HOUSING FINANCE SUPERVISO | Classified | perm |
| 24 | CONTRACT ADMINISTRATION | HOGAN | KELLY | HOUSING FINANCE SPEC 3 | Classified | perm |
| 25 | CONTRACT ADMINISTRATION | HOLMES | LAUREN | HOUSING FINANCE SUPERVISO | Classified | perm |
| 26 | CONTRACT ADMINISTRATION | MUMPHERY | LATESHA | ADMIN COORDINATOR 3 | Classified | perm |
| 27 | CONTRACT ADMINISTRATION | NEFF | ALTHEA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 28 | CONTRACT ADMINISTRATION | OGLESBY | COLLETTE | HOUSING FINANCE SPEC 3 | Classified | perm |
| 29 | CONTRACT ADMINISTRATION | PEARSON | ANGELICA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 30 | CONTRACT ADMINISTRATION | PIHA-PAUL | ROGER | HOUSING FINANCE SPEC 3 | Classified | perm |
| 31 | CONTRACT ADMINISTRATION | POLAND | LOKI | HOUSING FINANCE SPEC 3 | Classified | perm |
| 32 | CONTRACT ADMINISTRATION | SHACKELFORD | TIMOTHY | HOUS FIN MGR | Classified | perm |
| 33 | FEDERAL PROGRAM-ENERGY | KING | ANGELA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 34 | FEDERAL PROGRAM-ENERGY | MCQUAIRTER | CAROLYN | HOUSING FINANCE SPEC 3 | Classified | perm |
| 35 | FEDERAL PROGRAM-ENERGY | OKAMMOR | DARLEEN | HOUS FIN MGR | Classified | perm |

**COLOR CODE**

***Blue = unclassified, Red = job appointment, Green = vacant***

# LHFA STAFFING PLAN FY 2011-12
## June 8, 2011

| | A | B | C | D | E | F |
|---|---|---|---|---|---|---|
| 36 | FISCAL / ADMIN | ALEXANDER | VANISHA | ACCOUNTING TECHNICIAN | Classified | perm |
| 37 | FISCAL / ADMIN | ANDERSON | KIP | ACCOUNTANT MANAGER 1 | Classified | perm |
| 38 | FISCAL / ADMIN | BILLINGSLEY | DANAE | ACCOUNTANT 3 | Classified | perm |
| 39 | FISCAL / ADMIN | BROWN | LOURIE | ADMIN ASSISTANT 5 | Classified | perm |
| 40 | FISCAL / ADMIN | EDMONSTON | SYDNEY | ACCOUNTANT 3 | Classified | perm |
| 41 | FISCAL / ADMIN | FULTON | ANNE | ACCOUNTANT MANAGER 1 | Classified | perm |
| 42 | FISCAL / ADMIN | HARRINGTON | JATIS | ACCOUNTANT MANAGER 3 | Classified | perm |
| 43 | FISCAL / ADMIN | JACKSON | VICKIE | ACCOUNTANT 3 | Classified | perm |
| 44 | FISCAL / ADMIN | JOHNSON | ROBIN | ACCOUNTANT 1 | Classified | ja |
| 45 | FISCAL / ADMIN | LANDRY | RENE' | ACCOUNTANT ADMIN 4 | Classified | perm |
| 46 | FISCAL / ADMIN | MACK | NICOLE | ACCOUNTANT 2 | Classified | perm |
| 47 | FISCAL / ADMIN | MAYERS | MELISSA | ACCOUNTANT MANAGER 1 | Classified | perm |
| 48 | FISCAL / ADMIN | MITCHELL | A'SHLI | ACCOUNTANT 3 | Classified | prob |
| 49 | FISCAL / ADMIN | POOL | SHANTEL | ACCOUNTANT 3 | Classified | perm |
| 50 | FISCAL / ADMIN | ROBERTS | TRACY | ACCOUNTANT 3 | Classified | perm |
| 51 | FISCAL / ADMIN | ROBINSON | RAMONA | ACCOUNTANT 3 | Classified | perm |
| 52 | FISCAL / ADMIN | SENECA | ANDREW | ACCOUNTING TECHNICIAN | Classified | perm |
| 53 | HUMAN RESOURCES / ADMIN | ACKOURY | EVELYN | HUMAN RESOURCES ANALYST C | Classified | perm |
| 54 | HUMAN RESOURCES / ADMIN | CLARK | ROBERT | GUARD | Classified | perm |
| 55 | HUMAN RESOURCES / ADMIN | HOLDEN | TERRY | HUMAN RESOURCES DIRECTOR | Classified | perm |
| 58 | HUMAN RESOURCES / ADMIN | MICELI | TARYN | HUMAN RESOURCES SUPERVISO | Classified | perm |
| 59 | HUMAN RESOURCES / ADMIN | PERKINS | MARVA | ADMIN COORDINATOR 3 | Classified | perm |
| 61 | HUMAN RESOURCES / ADMIN | SEISER | DONALD | ADMIN PROGRAM MANAGER 1 | Classified | perm |
| 62 | HUMAN RESOURCES / ADMIN | WILSON | JUON | HUMAN RESOURCES ANALYST B | Classified | perm |
| 63 | HUMAN RESOURCES / ADMIN | WRAY | DONNA | ADMIN COORDINATOR 1 | Classified | perm |
| 64 | INFO SERVICES / ADMIN | AMPIM | JOHN | IT APPL PROJECT LEADER | Classified | perm |
| 65 | INFO SERVICES / ADMIN | DENKER | MARIANNE | IT TECH SUPPORT SPEC 2 | Classified | perm |
| 66 | INFO SERVICES / ADMIN | HUMBLE | CALVIN | IT TECH SUPPORT SUPV | Classified | perm |
| 67 | INFO SERVICES / ADMIN | JACKSON | KEVIN | IT TECH SUPPORT SPEC 1 | Classified | prob |
| 68 | INFO SERVICES / ADMIN | KEITA | MOUSSA | IT APPL PROG/ANALYST 2 | Classified | perm |
| 69 | INFO SERVICES / ADMIN | ROBINSON | ANNIE | IT TECH SUPPORT ANL 2 | Classified | perm |
| 70 | INFO SERVICES / ADMIN | TOUSSAINT | AUNDRIA | IT APPL PROG/ANALYST 2 | Classified | ja |
| 71 | INFO SERVICES / ADMIN | VEALS | DANNY | IT DIRECTOR 1 | Classified | perm |
| 72 | INTERNAL AUDIT | BRINGIER-HARRIS | KONCHETTA | AUDITOR SUPERVISOR | Classified | perm |
| 73 | INTERNAL AUDIT | CASTRO | CRISTOBAL | IT EQUIPMENT OPERATOR 2 | Classified | ja |

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| | A | B | C | D | E | F |
|---|---|---|---|---|---|---|
| 74 | INTERNAL AUDIT | MATHIS | COLLETTE | AUDIT DIRECTOR 1 | Classified | perm |
| 75 | INTERNAL AUDIT | MILTON | DIONE | AUDITOR 3 | Classified | perm |
| 76 | INTERNAL AUDIT | PRICE | KALVIN | COORDINATOR | Unclass Regular | uncl |
| 77 | INTERNAL AUDIT | ST. ROMAIN | JASON | AUDITOR 1 | Classified | perm |
| 78 | INTERNAL AUDIT | THOMAS | KAREN | COORDINATOR | Unclass Regular | uncl |
| 79 | LEGAL | BRATKOWSKI | CHRISTINE | ATTORNEY 3 | Classified | perm |
| 80 | LEGAL | BROCATO | MELANIE | ADMIN COORDINATOR 4 | Classified | perm |
| 81 | LEGAL | CUNNINGHAM | EDSELLE | ATTORNEY 3 | Classified | perm |
| 82 | LEGAL | GUINN | JESSICA | ATTORNEY 2 | Classified | ja |
| 83 | LEGAL | RICKS | TERRI | ATTORNEY-GENERAL COUNSEL | Classified | perm |
| 84 | LEGAL | STRAHAN | LESLIE | ATTORNEY 3 | Classified | perm |
| 85 | MULTI FAMILY HOME | ARMSTEAD | DESIREE | HOUSING FINANCE SPEC 3 | Classified | perm |
| 86 | MULTI FAMILY HOME | COLOMB | STERLING | HOUSING FINANCE SPEC 3 | Classified | perm |
| 87 | MULTI FAMILY HOME | COXE | MATTIE | ENV IMPACT MANAGER 1 | Classified | ja |
| 88 | MULTI FAMILY HOME | ELLIS | YOLANDA | HOUS FIN SPEC2 | Classified | ja |
| 89 | MULTI FAMILY HOME | FARVE | DEMETRIA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 90 | MULTI FAMILY HOME | FERRARA | CURTIS | HOUSING FINANCE SPEC 3 | Classified | perm |
| 91 | MULTI FAMILY HOME | JACKSON | JOYCE | HOUSING FINANCE SPEC 3 | Classified | perm |
| 92 | MULTI FAMILY HOME | JOHNSON | ALVIN | HOUSING FINANCE SUPERVISO | Classified | perm |
| 93 | MULTI FAMILY HOME | MATHIS | YVONNE | ADMIN COORDINATOR 3 | Classified | perm |
| 94 | MULTI FAMILY HOME | MCNEESE | ROBERT | HOUS FIN MGR | Classified | perm |
| 95 | MULTI FAMILY HOME | PAYNE | CASCA | HOUSING FINANCE SPEC 3 | Classified | ja |
| 96 | MULTI FAMILY HOME | STRIPLIN | YOULNDRA | ADMIN COORDINATOR 3 | Classified | ja |
| 97 | MULTI-FAMILY - TAX | BURROUGH | RONALD | HOUSING FINANCE SPEC 3 | Classified | perm |
| 98 | MULTI-FAMILY - TAX | CARTER | NICOLE | HOUSING FINANCE SPEC 3 | Classified | perm |
| 99 | MULTI-FAMILY - TAX | HALL | WENDY | HOUSING FINANCE SPEC 3 | Classified | perm |
| 100 | MULTI-FAMILY - TAX | HAMILTON | URSHALA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 101 | MULTI-FAMILY - TAX | HARVEY | KEVIN | HOUSING FINANCE SPEC 3 | Classified | perm |
| 102 | MULTI-FAMILY - TAX | JOHNSON-AUGUST | MAKEISHA | HOUS FIN SPEC2 | Classified | perm |
| 103 | MULTI-FAMILY - TAX | OVERTON | LATOSHA | ADMIN COORDINATOR 3 | Classified | perm |
| 104 | MULTI-FAMILY - TAX | ROBERSON | JOHNESE | HOUSING FINANCE SPEC 3 | Classified | perm |
| 105 | MULTI-FAMILY - TAX | RUSSELL | LOUIS | EXEC MANAGEMENT OFFICER 1 | Classified | perm |
| 106 | MULTI-FAMILY - TAX | WILLMAN | MARJORIANNA | HOUS FIN MGR | Classified | perm |
| 107 | NEIGHBORHOOD STABILIZATIO | CHAMBERS | AGNES | HOUS FIN MGR | Classified | ja |
| 108 | NEIGHBORHOOD STABILIZATIO | CLEVELAND | NAKEISHA | HOUS FIN SPEC2 | Classified | ja |

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## June 8, 2011

| | A | B | C | D | E | F |
|---|---|---|---|---|---|---|
| 109 | NEIGHBORHOOD STABILIZATIO | DICKEY | JANELLE | HOUSING FINANCE SPEC 3 | Classified | ja |
| 110 | NEIGHBORHOOD STABILIZATIO | FALGOUST | EDWARD | HOUSING FINANCE SUPERVISO | Classified | ja |
| 111 | NEIGHBORHOOD STABILIZATIO | MCCLAY | FELICIA | HOUSING FINANCE SPEC 3 | Classified | ja |
| 112 | NEIGHBORHOOD STABILIZATIO | MCCOY | INGRID | HOUSING FINANCE SPEC 3 | Classified | ja |
| 113 | NEIGHBORHOOD STABILIZATIO | STRIPLING | TERINA | ADMIN COORDINATOR 3 | Classified | ja |
| 114 | PROJECT COMPLIANCE | JACKSON | TONIKA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 115 | PROJECT COMPLIANCE | KIMBENG | FRANKLINE | HOUSING FINANCE SPEC 3 | Classified | perm |
| 116 | PROJECT COMPLIANCE | PATTERSON | RICKY | HOUSING FINANCE SUPERVISO | Classified | perm |
| 117 | PROJECT COMPLIANCE | HEVEY | JEFFREY | HOUSING FINANCE SPEC 3 | Classified | perm |
| 118 | PROJECT COMPLIANCE | THOMAS | CARNISHA | HOUS FIN SPEC2 | Classified | perm |
| 119 | PROJECT COMPLIANCE | WESLEY | JONATHAN | HOUS FIN SPEC2 | Classified | perm |
| 120 | PUBLIC INFORMATION | DEGRAFF | JEFFREY | PUBLIC INFORMATION DIRECT | Classified | perm |
| 121 | PUBLIC INFORMATION | MARTINEZ | EVA | PUBLIC INFORMATION OFFICE | Classified | perm |
| 122 | SINGLE FAMILY PROGRAM | ANTOON | MARY | HOUS FIN MGR | Classified | perm |
| 123 | SINGLE FAMILY PROGRAM | ANDREWS | SONJA | HOUSING FINANCE SUPERVISO | Classified | perm |
| 124 | SINGLE FAMILY PROGRAM | BOUDREAUX | MARY | HOUSING FINANCE SUPERVISO | Classified | perm |
| 125 | SINGLE FAMILY PROGRAM | CLARK | KESHA | ADMIN COORDINATOR 3 | Classified | perm |
| 126 | SINGLE FAMILY PROGRAM | HENDERSON | CODY | HOUSING FINANCE SPEC 3 | Classified | perm |
| 127 | SINGLE FAMILY PROGRAM | JAMES | ALISSA | HOUSING FINANCE SPEC 3 | Classified | perm |
| 128 | SINGLE FAMILY PROGRAM | STEWART | ALEX | ACCOUNTANT 3 | Classified | perm |
| 129 | SINGLE FAMILY PROGRAM | WOMACK | LAURA | HOUS FIN SPEC2 | Classified | perm |
| 130 | SPECIAL PROGRAMS | DRODDY | JAMES | HOUS FIN MGR | Classified | perm |
| 131 | SPECIAL PROGRAMS | MCGEE | BRIDGET | HOUSING FINANCE SPEC 3 | Classified | perm |
| 132 | SPECIAL PROGRAMS | MESCHKE | ROBYN | HOUS FIN SPEC2 | Classified | perm |
| 133 | CONTRACT ADMINISTRATION | VACANT | | HOUSING FINANCE SPEC 3 | | |
| 134 | ADMINISTRATION / LHFA | VACANT | | PRESIDENT | | |

**COLOR CODE**

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