



Louisiana Housing Corporation

December 10, 2024

ADMINISTRATION COMMITTEE MEETING

FINAL AGENDA

added #5, #6, and #7

Notice is hereby given of the ***Administration Committee Meeting*** of the Louisiana Housing Corporation ("LHC/Corporation") Board of Directors ("Board/BOD"), to be held on **Tuesday, December 10, 2024 at 2:00 P.M.**, Louisiana Housing Corporation Building, **V. Jean Butler Boardroom**, 2415 Quail Drive, Baton Rouge, Louisiana 70808, by order of Administration Committee Chairwoman Jennifer Vidrine.

(*See Pages 2-3 for how to view via **LIVESTREAM** and/or to provide **Public Comments**.*)

1. **Call to Order, Roll Call, Invocation, and Pledge of Allegiance.**
2. **(ACTION)** Approval of the **Minutes of the November 12, 2024 Administration Committee Meeting.**
3. **Public Comments (Each Speaker is limited to 3 minutes).**
4. **Administration Committee Chairwoman's Report.**
5. ***(added)* (ACTION)** Resolution **appointing an LHC Executive Director**; and providing for other matters in connection therewith.
6. ***(added)* (ACTION)** Resolution **regarding LHC Executive Director Signatory Authority**; and providing for other matters in connection therewith.
7. ***(added)* (ACTION)** Resolution **approving the Salary of the LHC Executive Director**; and providing for other matters in connection therewith.
8. **(ACTION)** Resolution **authorizing the Louisiana Housing Corporation to contract (labeled as Exhibit A) with RAYBRAD, LLC for consulting services**; and providing for other matters in connection therewith.



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9. Discussion and Update regarding **Act 393** from the **2023 Regular Session** regarding **conducting meetings via electronic means**; and providing for other matters in connection therewith.
10. Discussion and Update from **Task Force** overseeing hiring of the **LHC Chief Financial Officer**; and providing for other matters in connection therewith.
11. Discussion and Update regarding **LHC Staffing Plan**; and providing for other matters in connection therewith.
12. **Adjournment.**

LHC is inviting you to participate via **LIVESTREAM:**

Topic: BOD *Administration Committee Meeting*

Time: Tuesday, December 10, 2024 @ 2:00 PM CST

Join Zoom Meeting (“**click**” below link)

<https://us06web.zoom.us/j/81926390034?pwd=aKQealPmSUtbXz5cUreWLFxPOUQXuU.1>

Meeting ID: 819 2639 0034; Passcode: 024681

Dial In: 312 626 6799; 1 833 548 0282 US Toll-free

Public Comments

There are **two (2) options to provide public comments for this event, prior and during the meeting.**

Any public comments received may be read during the meeting.

- **Prior to Meeting:**

Emails will be received up to 12:00 PM CST on Tuesday, December 10, 2024. All emails must be submitted to BBROOKS@LHC.LA.GOV and must include the Agenda Item number, your Name, and a Brief Statement. If you wish to speak during the meeting, please indicate in your email. You will be addressed during the meeting.



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- **During the Meeting:**

NOTE that this is not an interactive virtual meeting.

If you wish to speak during the meeting, please sign a card (Green – support, Red – opposition, White - information) – such is available at the Board Secretary’s desk in the meeting room. You will be addressed during the meeting.

Barry E. Brooks, LHC Board Secretary-Coordinator

If you require special services or accommodations, please contact Board Secretary-Coordinator Barry E. Brooks at (225) 763 8773, or via email bbrooks@lhc.la.gov.

Pursuant to the provisions of LSA-R.S. 42:17, upon two-thirds vote of the members present, the Board of Directors of the Louisiana Housing Corporation may choose to enter into Executive Session, and by this notice, the Board reserves its right to go into Executive Session, as provided by law.*