

**JEFF LANDRY**  
GOVERNOR



**KEVIN J. DELAHOUSSEY**  
LHC EXECUTIVE DIRECTOR

# *Louisiana Housing Corporation*

**\*An audio-video recording as well as verbatim-transcript of these proceedings  
is available upon request by contacting the LHC\***

**LHC Board of Directors**

**Board Meeting Minutes**

**Wednesday, December 11, 2024 @ 10:30AM**

**2415 Quail Drive  
V. Jean Butler Board Room, LHC Building  
2415 Quail Drive, Baton Rouge, LA 70808**

**Board Members Present**

Chairman Stephen I. Dwyer  
Vice-Chairwoman Tonya P. Mabry  
Official Designee Renee' Fontenot Free obo La. State Treasurer John Fleming, MD  
Sarah E. Collier  
Wendy D. Gentry  
Christian Gil  
Alfred E. Harrell, III  
Steven J. Hattier  
Kristen C. O'Keefe  
Willie Rack  
Brandon O. Williams  
Richard A. Winder

**Board Members Absent**

Jennifer Vidrine

**Staff Present**

Barry E. Brooks  
Donna Deculus  
Jacques Ambers  
Leslie R. Chambers  
Jatis Harrington  
Annie Robinson  
Rendell Brown  
Lionel Dennis

Louis Russell  
Wendy Hall  
Brenda Evans  
Nakesla Blount  
Dionne Milton  
Plezetta West  
Thomas Bates  
Bridgette Richard  
Jarvis Lewis  
Todd Folse  
John Ampim  
Collette Mathis  
Lauren Holmes  
Michelle Redler  
Winona Connor  
Ray Rodriguez, Jr.  
Tonika Jackson

**Others Present**

See Sign-In Sheet.

**CALL TO ORDER**

Board Chairman Stephen I. Dwyer called the meeting to order at 10:36 A.M. Board Secretary Barry E. Brooks called the Roll; there was a quorum.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

The Opening Prayer was performed by Guest Pastor Bates.

There was an Inspirational Prayer by Board Member Richard A. Winder, followed by the recital of the Pledge of Allegiance.

There was a Moment of Silence acknowledging the recent death of Mr. Frank Taylor.

**APPROVAL OF NOVEMBER 13, 2024 BODM MINUTES**

Next item discussed was the November 13, 2024 LHC Full Board of Directors Monthly Meeting Minutes.

**On a motion by Board Member Sarah E. Collier and seconded by Board Member Alfred E. Harrell, III, the Minutes of the November 13, 2024 BODM were unanimously approved, as distributed.**

The matter was introduced by Secretary Brooks.

**On a motion by Board Member Alfred E. Harrell, III and seconded by Board Member Willie Rack, the resolution authorizing the appointment of **KEVIN J. DELAHOUSSE** as the Executive Director of the Louisiana Housing Corporation; and providing for other matters in connection therewith, was moved to debate. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.**

**AGENDA ITEM #10 – LHC EXECUTIVE DIRECTOR SIGNATORY AUTHORITY**

Next item discussed was regarding the Signatory Authority of the LHC Executive Director.

The matter was introduced by Secretary Brooks.

**On a motion by Official Designee Board Member Renee' Fontenot Free and seconded by Board Member Wendy D. Gentry, the resolution abolishing all previous delegations or authority and recognizing **KEVIN J. DELAHOUSSE** Executive Director of the Louisiana Housing Corporation, as the Authorized Signatory for the Louisiana Housing Corporation; and providing for other matters in connection therewith, was moved to debate. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.**

**AGENDA ITEM #11 – SALARY OF THE LHC EXECUTIVE DIRECTOR**

Next item discussed was regarding establishing the salary of the LHC Executive Director.

The matter was introduced by Secretary Brooks.

**On a motion by Official Designee Board Member Renee' Fontenot Free and seconded by Board Member Kristen C. O'Keefe, the resolution to authorize and approve the LHC Executive Director **KEVIN J. DELAHOUSSE** salary at **\$225,000.00** per annum, effective as of **December 12, 2024**; and providing for other matters in connection therewith, was moved to debate. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.**

**AGENDA ITEM #12 – RAYBRAD, LLC.**

Next item discussed was regarding authorizing a contract between LHC and RAYBRAD, LLC. for Administrative Services for LHC Operations.

The matter was introduced by Secretary Brooks.

**On a motion by Board Member Wendy D. Gentry and seconded by Board Member Brandon O. Williams, the resolution expanding Administrative Services for LHC Operations; and providing for other matters in connection therewith, was moved to debate. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.**

**AGENDA ITEM #13 – ACT 393**

Next item discussed was regarding providing Previous Notice to the Board for the need to Amend the LHC Bylaws inclusive of the new requirements of Act 393 regarding conducting meetings via electronic means.

The matter was introduced by Secretary Brooks.

**AGENDA ITEM #14 – LHC CFO**

Next item discussed was regarding the Task Force overseeing the hiring of the LHC Chief Financial Officer.

The matter was introduced by Secretary Brooks.

**AGENDA ITEM #15 – LHC STAFFING PLAN**

Next item discussed was regarding the LHC Staffing Plan.

The matter was introduced by Secretary Brooks.

**AGENDA ITEM #16 – 2025 QAP**

Next item discussed was regarding the State's 2025 Qualified Allocation Plan - QAP

The matter was introduced by Secretary Brooks.

Additional information was provided by LHC Director of Governmental Affairs Jarvis Lewis.

**AGENDA ITEM #17 – AUDIT RESULTS REPORT**

Next item discussed was regarding the Audit Results Report by External Auditors DHHM, LLP regarding the LHC Single Family Report

The matter was introduced by Secretary Brooks.

**On a motion by Official Designee Board Member Renee' Fontenot Free and dual-second by Board Members Wendy D. Gentry and Willie Rack, the Board approved**

**Accepting the Audit Results Report of the LHC Single Family Program as presented and received; and providing for other matters in connection therewith, was moved to debate. There being no further discussion, opposition, or public comment, a vote was taken, and the motion passed unanimously.**

**AGENDA ITEM #18 - LLA**

Next item discussed was regarding the Performance Audit on Affordable Housing Programs in Louisiana, being conducted by the Louisiana Legislative Auditor.

The matter was introduced by Secretary Brooks.

**AGENDA ITEM #19 - LLA**

Next item discussed was regarding the Louisiana Legislative Auditor's request for documents.

The matter was introduced by Secretary Brooks.

**MOMENT OF PERSONAL PRIVILEGE**

Board Chairman Dwyer and Board Secretary Brooks acknowledged the 17 Years relationship between LHFA/LHC and Court Reporter Nicole Bourgeois upon her retirement from the profession. She was presented with a plaque of Commendation.

**ADJOURNMENT**

There being no other matters to discuss, Board Member Chairman Stephen I. Dwyer offered a motion for adjournment, seconded by Board Member Willie Rack. There being no discussion or opposition, the motion passed unanimously.

**The Full Board Meeting adjourned at 10:55 A.M.**



**Stephen I. Dwyer, Chairman**



**Barry E. Brooks, Secretary**