

LIHEAP Income Inclusion and Exclusion Chart

Income types	Definition	Considered Income?		Proof of Income
		Yes	No	
Adoption Assistance	Financial assistance and medical coverage granted to an adoptive family to offset the short-and long-term costs of adopting an eligible child.		X	
Alimony	An allowance paid to a person by that person's spouse or former spouse for living expenses.	X		Court documents, written statement from person paying support, DHI form.
Annuities	A specified income payable at stated intervals for a fixed or a contingent period, often for the recipient's life.	X		Statement from investment firm, bank statement.
Cash Gifts - Irregular Contributions	Irregular cash gifts or payment on behalf of the household also includes loans and cash draw down on credit cards.		X	
Cash Gifts - Regular Contributions	Must provide regular support for an individual or for the household, paid directly to the household.	X		Written statement from person providing support, LHC form
Child Support	Money paid for the care of one's minor child.		X	
DHS Cash Assistance (SNAP in the form of cash assistance instead of food stamps) <i>See also Food Stamps.</i>	Cash assistance deposited directly into household bank account.		X	
Dividends	A sum of money paid to shareholders of a corporation out of earnings.	X		Letter from corporation declaring amount, bank statement.

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Earned Income	Wages, Salaries, Commissions, Bonuses, Profit Sharing, Tips, Vacation Pay, Overtime Pay, Severance Pay, Sick Leave	X		Wage Stubs and/or statement from employer, verification from The Work Number
Earned Income Credit (EIC)	A tax credit for low income households.		X	
Employers paid fringe benefits	Health Insurance, retirement, etc.		X	
Energy Grants	Money received under last year's LIHEAP, or from private utility energy assistance programs.		X	
Federal Disaster Payments	Payments made by federal agencies under a presidential declaration of disaster.		X	
Food Stamps (SNAP) <i>See also DHS Cash Assistance.</i>	Assistance given under a federal program to eligible persons for food at designated grocery stores or markets.		X	
Foster Care	Payments made to foster families. Types of foster care: Family Foster Care, Special Rate Foster Care, Family Shelter Care, Relative Foster Care, Independent Living Program		X	
Foster Grandparents Program	A program for limited income people age 60 and older to serve as a role model, mentor and friend for a small stipend.		X	
Home Ownership Voucher Program	Section 8 home ownership program.		X	
Income Earned by household members still enrolled in high school	Income Earned by household members eighteen (18) and over, who are enrolled in high school.		X	
Income Earned by minors	Income Earned by household members under the age of eighteen (18).		X	

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Income Not Counted By Law- Domestic Volunteer Service Act	Title I: Volunteers In Service To America (VISTA), AmeriCorps, University for Action (UYA), Urban Crime Prevention Program		X	
Income Not Counted By Law- Domestic Volunteer Service Act	Title II: Retired Senior Volunteer Program (RSVP), Foster Grandparent Program (FGP), Older Americans Service Program (Senior Health Aides, Senior Companions).		X	
Income Not Counted By Law- Domestic Volunteer Service Act	Title III: Service Corps of Retired Executives (SCORE)and Active Corps of Executives (ACE)		X	
Income Not Counted By Law- Title V of the Older Americans Act	Experience Works, Senior Health Aides, Senior Companions, Volunteer Respite care.		X	
Income Not Counted By Law – Title I of the Workforce Investment Act of 1998 (WIA)	Supportive services to WIA participants. Services include transportation, health care, child care, handicapped assistance, meals, temporary shelter, counseling, etc.		X	
Indian Per Capita Judgment Payments	Payments made to any tribe or group whose trust relationship with the Federal Government has been terminated and for which Legislation in effect before October 12, 1973 authorized the disposition of its judgment funds.		X	
Informal income	Income resulting from occasional sources such as yard work, child care, collecting bottles/cans, donating blood and/or plasma, etc.	X		Receipts, LHC and/or other local agency form(s).
In-kind Income	Food or rent received in lieu of wages; food or fuel value for working on farms.		X	
Interest	The sum of money paid to one for the use of their money	X		Bank statement (only if amount is over \$200, and is withdrawn).

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Job-related expenses for non-self-employed applicants	Business expenses comparable to self-employment, such as a sales person, truck driver, cab driver, or mechanic.		X	
Job related Reimbursements	Job related expenses such as mileage, meals, uniforms, medical expenses, etc.		X	
Jury Duty Compensation	Income received from performing jury duty	X		Copy of check, statement from source, bank statement
Lump Sum – Non-recurring	Net Income from lump sum gambling and/or lottery winnings	X		Copy of check, statement from source, bank statement
Lump Sum – Non-recurring	Income considered of a nature not likely to occur or happen again (i.e. lump sum insurance payments, workers compensation settlements, sale of property, house or car, etc.)		X	
Military Pay	Benefits paid to a person who is serving in a military force.	X		Official document(s) stating amount (e.g. leave and earnings statement.)
Pensions	Assistance, paid at regular intervals to a person or to the person's surviving dependents in consideration of past services, age, merit, poverty, injury or loss sustained, etc.	X		Statement from source, bank statement.
Rebates & Refunds	Income Tax rebates and refunds		X	
Rental Income	Income received from rental properties.	X		Paperwork re: rental of property, receipts, bank statement, and/or other necessary documentation.
Retirement	A monthly payment made to someone who is retired from work.	X		Statement from source, bank statement
Reverse Mortgage	A mortgage in which a homeowner, usually an elderly or retired person, borrows money in the form of annual payments which are charged against the equity of the home.		X	
Royalties	A compensation or portion of the proceeds paid to an owner of a right, as a patent, oil or mineral right, for the use of it or an agreed portion of the income from a work paid to its author, composer, etc.	X		Statement from source, bank statement

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Self-Employment Income	Income from a business, less business expenses.	X		Most recent federal tax returns, including 1040 and Schedule "C". Self-employment Self Certification Form (Appendix G), bank statements and any required supporting documentation.
Senior Companion Program	A program which offers an opportunity for volunteers aged 60 and over to provide companionship and support to homebound adults, most of whom are also seniors.		X	
SNAP (Food Stamps)	<i>(See Food Stamps.)</i>		X	
Social Security Benefits (SS, SSD, SSI)	A federally funded program of social insurance and benefits which include retirement income, disability income, benefits paid to minors, and death and survivorship benefits.	X		Official documentation such as award letter, benefit verification letter or annual letter from Social Security Administration (SSA), bank statement, or SNAP documents may be used.
Strike Benefits	Benefit from Union Action.	X		Copy of check, statement from Union.
Student Aid <i>(See also Work Study.)</i>	The full amount of all financial assistance paid directly to the student or to the educational institution. This includes: scholarships, grants, or loans.		X	
Temporary Assistance For Needy Families (TANF)	A program which provides assistance to needy families so that children may be cared for in their own homes or in the home of relatives.	X		Documentation showing amount of assistance.
Training Stipend	Income received from a training program by applicant.	X		Pay stubs

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Unemployment Insurance	An allowance of money, usually weekly, to an unemployed worker by a state or federal agency.	X		Printout or statement from the employment office, check stubs.
Veterans Benefits	Benefits paid directly to a person who has served in a military force or a surviving family member.	X		Benefit award letter, correspondence from the VA office, benefit payment check, bank statement.
Women, Infant, and children (WIC) Program	Women, Infants, and children (supplemental food program)		X	
Workers Compensation	Compensation for time lost due to a work related illness or injury.	X		Check stubs, statement from Workers Compensation, bank statement
Work Study (See Student Aid.)	The Work-Study program helps to provide graduates and undergraduates with part-time employment during the school year by paying a portion of the student's salary.		X	

The "Proof of Income" table above is not exclusive. Other forms of verification may be approved by local agency.