
ATTENTION OF:
All Louisiana Low Income Home Energy
Assistance Program (LIHEAP) Providers

Memorandum: LA LIHEAP 02
ISSUED: January 14, 2020

SUBJECT: Allowable Use of Training Funds for 2020 ACAP Winter Training Conference

The Louisiana Housing Corporation's (LHC) Low Income Home Energy Assistance Program (LIHEAP) strongly encourages Subgrantees of LIHEAP to participate in training opportunities that will assist in better serving the needs of the citizens of Louisiana.

Although LHC will not be providing direct LIHEAP training, LHC finds Subgrantee benefit in the following training event as some of the courses relate to overall LIHEAP administrative improvements:

2020 ACAP Winter Training Conference
January 28 – 30, 2020
Marksville, LA

Subgrantee LIHEAP personnel may charge a maximum of 25% of the registration, travel, and accommodation costs associated with attendance to the LIHEAP Administrative funding sources.

The allowable costs may be charged to remaining FY2019 LIHEAP Administrative funds or FY2020 LIHEAP Administrative Funds (in accordance with Notice LHP-2018-01). Any portion of the 25% charged to LIHEAP Program Support funds is subject to LHC review of specific courses attended. Please note that attendees are not required to charge to LIHEAP for allowable indirect training events. It is incumbent upon each Subgrantee to determine whether another funding source is applicable.

For further information regarding this training event, please visit the website <http://acap-la.org/>.

If you have any questions regarding the information in this Memorandum, please contact the LHC Energy Assistance Department.