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ATTENTION OF:  
All Louisiana Low Income Home Energy  
Assistance Program (LIHEAP) Providers

**NOTICE: LHP-2023-01**

**ISSUED: August 1, 2023**

This notice remains in effect until amended,  
superseded, or rescinded

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**SUBJECT: Louisiana LIHEAP Disaster Relief Supplemental Appropriations Act, 2023, Funding Guidelines**

On February 22, 2023, the U.S. Department of Health and Human Services (HHS), Administration for Children and Families (ACF), Office of Community Services (OCS), Division of Energy Assistance (DEA) released \$12,823,680 in supplemental funding for the State of Louisiana's Low Income Home Energy Assistance Program (LIHEAP) for federal Fiscal Year (FY) 2023.

Congress appropriated these funds under the *Disaster Relief Supplemental Appropriations Act, 2023, (Public Law 117-328)*, signed into law on December 29, 2022. This act provided \$1 billion in emergency supplemental funding.

Effective July 24, 2023, these funds will be released with the FY 2023 Louisiana LIHEAP Subgrantee Agreement – First Amendments. This Notice hereby supplements the LIHEAP Service Delivery Guide in regards to how to qualify applicants and disburse the FY23 Disaster Supplemental funds.

Subgrantees must expend FY23 Disaster Supplemental funds by **December 31, 2023** to avoid any risk of loss of funds.

**Intake Procedures**

All intake and eligibility services must be conducted in accordance with previously established regular LIHEAP policies and procedures.

## **Benefit Determination**

Effective November 15, 2022, the FY2023 LIHEAP program began. Clients are eligible for one benefit from each regular allocation (Heating, Cooling, Crisis) as described in the Louisiana LIHEAP Service Delivery Guide (effective February 1, 2022) and the FY2023 Louisiana LIHEAP Model Plan.

In addition to the FY2023 regular benefits, each household will receive one **\$200 supplemental benefit** paired with one qualifying application until all FY23 Disaster Supplemental funds are expended. No additional appointment or application will be necessary.

While the regular LIHEAP allocations have a prescribed utility vendor that must be paid, for the purpose of the FY23 Disaster Supplemental funds, clients must be given the opportunity to determine which utility vendor to apply the supplemental benefit. Clients may choose their heating vendor or cooling vendor or both. Subgrantees should strongly encourage clients to apply the supplemental benefit to any utility in arrearages.

LHC will apply the supplemental benefit **retroactively** to all clients who previously received the CAA 2023 Supplemental prior to this notice.

## **Income Eligibility**

All previous LIHEAP income eligibility requirements still apply. This includes the LIHEAP Income Eligibility Limits for FFY2023 – Louisiana released on October 1, 2022 in Notice LHP-2022-01.

## **Documentation**

All previous LIHEAP documentation requirements still apply.

If you have any questions regarding this notice, please contact the LHC Energy Assistance Department at [E4@lhc.la.gov](mailto:E4@lhc.la.gov) or Lauren Holmes at [lhartley@lhc.la.gov](mailto:lhartley@lhc.la.gov).

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Louisiana Housing Corporation (LHC)  
Energy Assistance