



U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-6000

OFFICE OF THE ASSISTANT SECRETARY FOR
POLICY DEVELOPMENT AND RESEARCH

Mr. Marjorianna Willman
Executive Director
Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, LA 70808-0120

Dear Mr. Willman:

The U.S. Department of Housing and Urban Development (HUD) thanks your agency for its continued participation in the collection and submission of information on households residing in Low-Income Housing Tax Credit (LIHTC)-financed units as required by the Housing and Economic Recovery Act of 2008. Based on this information, HUD maintains a publicly available property-level database and produces an annual state-by-state summary on tenants served by the LIHTC program, both of which are available at HUDUser.gov.¹

With this letter we are requesting the next annual submission to comply with this mandate. As in previous years, there are two parts to this data collection: tenant-specific information and property-specific information. The requested tenant data includes all tenants residing in LIHTC rent-restricted units as of December 31, 2023.² Information on tenants who moved out prior to December should not be included. The property data request includes all properties placed into service in 2023 and others not previously reported to HUD under this collection. The information for properties placed in service through 2022 is available at <https://lihtc.huduser.gov/>. Reviewing this information will help identify omissions and errors. Please also identify properties in the database that are no longer monitored by your agency for LIHTC program compliance. Documentation for the LIHTC data collection, including HUD's data standards and XML guidelines, is available at <https://apps.huduser.gov/XMLValidate>. **There are no new data fields in this year's collection.**

The property and tenant data may be submitted beginning July 1, 2024. **All data must be received by HUD no later than September 30, 2024.** In order to avoid processing delays and website congestion near the submission deadline, HUD requests that your agency submit according to the schedule below. HUD encourages submissions as early as possible in order to resolve any unexpected issues prior to the deadline. If your agency will be unable to meet the deadline, please let Michael Hollar know as soon as possible. His contact information is below.

¹ <http://www.huduser.org/portal/datasets/lihtc.html>.

² Units vacant on this date should be marked as such on the form.

Submission Schedule for Fall 2023 LIHTC Data Collection:

States beginning with: A -- H: Week of August 26
 I -- M: Week of September 2
 N -- P: Week of September 9
 R -- W: Week of September 16

Finally, HUD understands the burden this collection places on each housing finance agency and property manager within the LIHTC program. To ease this burden, HUD will again offer assistance where possible. All requests for assistance should be made as soon as possible.

If your agency has general questions regarding the data collection or would like to request assistance, please contact Michael Hollar of my staff via email (michael.k.hollar@hud.gov) or phone (202-402-5878).

Thank you for your cooperation in this effort. HUD looks forward to working with you again to make this data collection successful.

Sincerely,



Kurt G. Usowski
Deputy Assistant Secretary for
Economic Affairs

Barry Brooks
Edselle Keith Cunningham Jr
Todd Folse
Joel Harrell
Angie Pearson
Leon Watzke