

REQUEST FOR PROPOSALS

for

Professional Lawn Services for Facilities Planning

Addendum No. 1

Published December 10, 2021

Date RFP Published: Tuesday, November 9, 2021

Deadline to Submit Proposals: Wednesday, December 29, 2021 4:00P.M. Central Time

To All Applicants:

This addendum is being issued to clarify, add, delete, correct and/or change the Request for Proposals for Professional Lawn Services for Facilities Planning (RFP) to the extent indicated herein and is hereby made a part of the RFP documents on which the contract will be based. Any modifications/changes made by this addendum affect only the portions or paragraphs specifically identified herein; all remaining portions of the RFP, including those addressed through previously-issued addenda, are to remain in force. It is the responsibility of the applicant to conform to this addendum.



1. *The Cover Page of the RFP (page 1), is hereby revised to reflect a change in the submission deadline, and shall now read as follows:*

Issue Date: Tuesday, November 9, 2021

Last Day to Submit Proposals: Wednesday, December 29, 2021 by 4:00 p.m. CDT

2. *Section I, “General and Administrative Information”, Subsection D “Important Dates and Deadlines” (page 3) is hereby revised to change the deadlines regarding LHC’s response to submitted inquiries, submission of proposals, the Notice of Intent to Award, and the Contract Start Date and shall now read as follows:*

RFP published and posted to LHC website	Tuesday, November 9, 2021
Deadline for submitting written inquiries	Friday, November 19, 2021 by 4:00 p.m. CDT
Deadline for LHC to respond to written inquiries from proposers	Friday, December 10, 2021
Deadline for submitting proposals	Wednesday, December 29, 2021 by 4:00 p.m. CDT
Formal announcement of selected proposer	No earlier than Wednesday, January 5, 2022
Contract Negotiation and Execution	TBD

NOTE: The LHC reserves the right to revise this schedule. Any such revision will be formalized by the issuance of an addendum to the RFP.

3. *Section II, “Submission Requirements”, Subsection A “Submission Deadline and Method of Delivery” (page 5) is hereby revised to change the deadline for the submission of proposals and the RFP Coordinator who the proposal should be addressed to, and shall now read as follows:*

Proposals must be delivered in hard copy (printed) to the RFP Coordinator designated in Section I(B), above, **by no later than 4:00 p.m. CDT on Wednesday, December 29, 2021.** Proposers mailing their proposals should allow sufficient mail delivery time to ensure receipt of their proposals by the date and time specified above. **Fax or e-mail submissions are not acceptable and will be disqualified from consideration.**

Proposals may be mailed through the U. S. Postal Service or delivered by hand or courier to:

Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, LA 70808
(225) 763-8700
Attn: Juon Wilson, RFP Coordinator
Re: RFP for Lawn Services

The outside of the envelope, box or package must be CLEARLY MARKED with the following information and format:

Proposal Name: RFP for LAWN SERVICES

Proposal Submission Deadline: Wednesday, December 29, 2021.

Proposer is solely responsible for ensuring that its courier makes inside deliveries at the physical location. Proposer is solely responsible for the timely delivery of its proposal. Failure to meet the proposal submission deadline shall result in rejection of the proposal and disqualification from consideration.