



Request for Proposals for Professional Lawn Services for Facilities Planning

Responses to Written Inquiries from Proposers

Published: December 10, 2021

The following questions were submitted to the LHC concerning the above-referenced Request for Proposals for Professional Lawn Services for Facilities Planning, originally published on November 9, 2021, along with Addendum #1 published on December 10, 2021.

1. When is a good time to come and do a walk around on each property?

Response: Interested applicants can contact the RFP Coordinator at jwilson@lhc.la.gov to schedule a time to do a walk-through of the properties. The last day for walk-throughs will be Tuesday, December 28, 2021 at 4:00pm.

2. Can proposals be brought to the LHC in person or do they have to be mailed?

Response: Either method is acceptable. Per page 5 of the published RFP,

“Proposals must be delivered in hard copy (printed) to the RFP Coordinator designated in Section I (B), above, by no later than 4:00 p.m. CDT on Wednesday, December 29, 2021. Proposers mailing their proposals should allow sufficient mail delivery time to ensure receipt of their proposals by the date and time specified above. Fax or e-mail submissions are not acceptable and will be disqualified from consideration.

Proposals may be mailed through the U. S. Postal Service or delivered by hand or courier to:

**Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, LA 70808
(225) 763-8700
Attn: Juon Wilson, RFP Coordinator
Re: RFP for Lawn Services**

The outside of the envelope, box or package must be CLEARLY MARKED with the following information and format:

Proposal Name: RFP for LAWN SERVICES
Proposal Submission Deadline: Wednesday, December 29, 2021.

3. In the RFP it speaks about a scheduling chart. Do you currently have a schedule that you want us to bid exactly?

Response: There is a general scheduling chart that is subject to revision.

The Quail location has an estimated 32 cuts/visits each year.

The Indus triplex location has an estimated 20 cuts/visits each year.

The lot location on Eddie Robinson Drive has an estimated 20 cuts/visits each year.

Proposers should provide their pricing for all services mentioned in the “Scope of Services” section of the RFP. The selected contractor and the LHC Director of Operations will negotiate the schedule of services to be provided as needed. Some services may be needed monthly and some less frequently.

4. Is there a certain day of the week or time of day you would need us to be on site for maintenance?

Response: No.

5. Is the bid just for the LHC location on Quail Dr. or are there multiple locations?

Response: The bid is for multiple locations. Per page 9 of the published RFP,

“The Contractor will provide lawn services, and other related services, for the LHC properties located at the following locations:

- LHC Headquarters: 2415 Quail Drive, Baton Rouge, LA 70808**
- LHC Indus triplex: 11637 Indus triplex Blvd., Baton Rouge, LA 70809**
- LHC Lot: 632 Eddie Robinson Drive, Baton Rouge, LA 70802”**