

REQUESTS FOR PROPOSALS

for

Disaster Recovery Grant Management and Administration

Addendum No. 1

Published May 28, 2025

Date RFPs Published: April 24, 2025

Deadline to Submit Proposals: Tuesday, June 10, 2025 by 4:00 P.M. CDT

To All Applicants:

This addendum is being issued to clarify, add, delete, correct and/or change the Requests for Proposals for Disaster Recovery Grant Management and Administration (RFPs) to the extent indicated herein and is hereby made a part of the RFP documents on which the contract will be based. Any modifications/changes made by this addendum affect only the portions or paragraphs specifically identified herein; all remaining portions of the RFPs, including those addressed through previously-issued addenda, are to remain in force. It is the responsibility of the applicant to conform to this addendum.



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1. *The Cover Page of the RFPs (page 1), is hereby revised to reflect a change in the submission deadline, and shall now read as follows:*

Issue Date: April 24, 2025

Last Day to Submit Proposals: Tuesday, June 10, 2025 by 4:00 P.M. CDT

2. *Section I, “General and Administrative Information”, Subsection F “Important Dates and Deadlines” (page 3) is hereby revised to change the dates and deadlines regarding the submission of proposals, and shall now read as follows:*

RFP published and posted to LHC website	Thursday, April 24, 2025
Deadline for submitting written inquiries	Thursday, May 8, 2025 by 4:00 P.M. CDT
Deadline for LHC to respond to written inquiries from proposers	Wednesday, May 28, 2025
Deadline for submitting proposals	Tuesday, June 10, 2025 by 4:00 P.M. CDT
Formal announcement of selected Proposer(s)	No earlier than July 10, 2025
Contract Start Date	August 1, 2025

NOTE: The LHC reserves the right to revise this schedule. Any such revision will be formalized by the issuance of an addendum to the RFP.

3. *Section II, “Submission Requirements”, Subsection A “Submission Deadline and Method of Delivery” (pages 5-6) is hereby revised to change the deadline for the submission of proposals, and shall now read as follows:*

Proposals must be delivered in hard copy (printed) to the Solicitation Coordinator designated in Section I(B), above, **by no later than 4:00 p.m. CDT on Tuesday, June 10, 2025.** Proposers mailing their proposals should allow sufficient mail delivery time to ensure receipt of their proposals by the date and time specified above. **Fax or e-mail submissions are not acceptable and will be disqualified from consideration.**

Proposals may be mailed through the U. S. Postal Service or delivered by hand or courier to:

Louisiana Housing Corporation
2415 Quail Drive
Baton Rouge, Louisiana 70808
(225) 763-8700
Attn: Raymond Rodriguez
Re: RFP for Disaster Recovery Grant Management

*The outside of the envelope, box or package must be **CLEARLY MARKED** with the name of the RFP and the Proposer's name and contact information.*

Proposer is solely responsible for ensuring that its courier makes inside deliveries at the physical location. Proposer is solely responsible for the timely delivery of its proposal. Failure to meet the proposal submission deadline shall result in rejection of the proposal and disqualification from consideration.