

REQUEST FOR PROPOSALS

For

Louisiana Weatherization Training Center

2020-2021 Training Partner(s)

Addendum No. 1

Published December 3, 2020

Date RFP Issued: Wednesday, November 18, 2020

Deadline to Submit Proposals: Wednesday, January 6, 2021 by 4:00 p.m. CST

To All Proposers:

This addendum is issued to clarify, add, delete, correct and/or change the above-referenced Request for Proposals (RFP) to the extent indicated herein and is hereby made a part of the RFP on which the contract will be based. Any modifications/changes made by this addendum affect only the portions or paragraphs specifically identified herein. All remaining portions of the RFP are to remain in force. It is the responsibility of the Proposer to conform to this addendum.

1. *The Cover Page (page 1) has been revised to reflect a change to the date of the Deadline to Submit Proposals, and shall now read as follows:*

Deadline to Submit Proposals: Wednesday, January 6, 2021 by 4:00 p.m. Central Time

2. *Section I(D) – “General and Administrative - Important Dates and Deadlines” (page 3) has been revised to reflect a change in the deadline for submitting written inquiries, of the deadline for LHC to respond to written inquiries, of the deadline for submitting proposals and the formal announcement of the notice of intent to award, and shall now read as follows:*

RFP published and posted to LHC website	Wednesday, November 18, 2020
Deadline for submitting written inquiries	Monday, December 14, 2020 by 4:00 p.m. CST
Deadline for LHC to respond to written inquiries from proposers	Friday, December 18, 2020
Deadline for submitting proposals	Wednesday, January 6, 2021 by 4:00 p.m. CST
Notice of Intent to Award	No earlier than Monday, January 25, 2021
Contract Execution	TBD

3. *Section II(A) – “Submission Deadline and Method of Delivery” – Submission Deadline and Method of Delivery (page 7) has been revised to reflect a change in the date of the deadline for submitting proposals, and shall now read as follows:*

Proposals must be hand delivered or mailed in hard copy (printed) to the RFP Coordinator designated in Section I(B), above, **by no later than 4:00 p.m. CST on Wednesday, January 6, 2021.** Proposers mailing their proposals should allow sufficient mail delivery time to ensure receipt of their proposal by the date/time specified above. **Fax or e-mail submissions are not acceptable and will not be considered.**

Proposals may be mailed through the U. S. Postal Service or delivered by hand or courier to:

Louisiana Housing Corporation
11637 Industriplex Boulevard
Baton Rouge, LA 70809
(225)763-8700
Attn: Todd Folsie, Deputy Director
Re: RFP – Louisiana Weatherization Training Center
2020-2021 Training Partner (s)

The outside of the envelope, box or package must be CLEARLY MARKED with the following information and format:

Proposal Name: RFP – Louisiana Weatherization Training Center
2020-2021 Training Partner(s)

Submission Deadline: Wednesday, January 6, 2021 by 4:00 p.m. CST

Proposer is solely responsible for ensuring that its courier makes inside deliveries at the physical location. Proposer is solely responsible for the timely delivery of its proposal. Failure to meet the proposal submission deadline shall result in rejection of the proposal.