

Request for Proposals for Disaster Recovery Grant Management and Administration

Responses to Written Inquiries From Proposers

Published: July 20, 2020

The following questions were submitted to the LHC concerning the above-referenced Request for Proposals, published on July 13, 2020. Questions may have been rephrased for publication purposes and to correct grammatical errors, but the substance of the questions has not been altered.

1. Is there an incumbent for this work or for CDBG-DR work?

Response: The LHC is working with CSRS on COVID-related disaster grant management and administration through an emergency procurement contract. Some aspects of related work, including but not limited to CDBG-DR work, may also be covered under an agreement with Franklin Associates.

2. On page 17 of the RFP (under Section V. Proposal Response Format), Sub-Sections F and G appear to be the same information requested. Is that correct?

Response: Yes, this is correct. Proposers may satisfy both Sub-Sections F and G by submitting the Attachment A referenced in Sub-Section G.

3. Where in the Proposal Response Format does LHC wish proposers to show proposed personnel?

Response: Please refer to the bullets in Sub-Section C, "Approach and Methodology" in Part V, "Proposal Response Format", which includes information that the Proposed Work Plan should also include information about staffing.

4. Please identify the FEMA Public Assistance program eligible activities that the LHC is performing and intends to seek Public Assistance (PA) reimbursement for.

Response: Activities include, but are not limited to, the LHCs efforts surrounding the non-congregate sheltering and related missions associated with the COVID-19 pandemic response.

- 5. Please provide an estimate of costs that the LHC intends on seeking for FEMA Public Assistance reimbursement.**

Response: Estimated costs sought for reimbursement are continuing to be calculated as LHC continues to respond to the pandemic.

- 6. Does the LHC have any role in the State's non-congregate sheltering mission? If so, please describe.**

Response: Yes. We originally partnered with GOHSEP on the mission and are now fully responsible for all activities related to the missions.

- 7. Is the LHC aware of any allocation of the Coronavirus Relief Fund (CARES Act) from the State? If so, please include an estimate of costs and a description of the activity.**

Response: The LHC has not currently received any allocation of CARES Act funds from the State.

- 8. Is it the LHC's intent for the Consultant to provide expertise to evaluate damage/loss and cost documentation, or does LHC intend to leverage its internal resources to establish these?**

Response: The Proposer should be prepared to demonstrate its ability to provide expertise to evaluate damage/loss and cost documentation.

- 9. Please clarify the intent of the Deliverable that reads, "Resolve and eliminate recovery impairment."**

Response: The Proposer should be prepared to assist the LHC in ensuring that any impairments to recovery/reimbursement from federal sources are resolved and eliminated in order to maximize assistance received.

- 10. The content within III. Scope of Services, C. Deliverables, appears misplaced. Please confirm that costing information should be based upon Section IV.A: Financial Proposal.**

Response: III. Scope of Services, C. should have read "Financial Proposal". The LHC recognizes the error. Costing information should be based upon Section IV.A.: Financial Proposal



11. Will LHC consider removing the requirement to include a schedule of wages and salaries within the Cost Proposal, as these are not directly attributable to the hourly rates and fee structure upon which the Proposal will be evaluated?

Response: Proposers should use their best determination as to what would be the most appropriate approach to provide the requested information as set forth in the RFP and to communicate any deviations from those requests in approach and methodology from what has been requested.