

LOUISIANA HOUSING CORPORATION

REQUEST FOR PROPOSALS FOR JANITORIAL SERVICES

INQUIRY RESPONSES FROM PROSPECTIVE PROPOSERS

Published September 18, 2026

The following responses are provided in response to written inquiries received from prospective proposers regarding the Request for Proposals for Janitorial Services. **All other terms, conditions, specifications, and requirements of the RFP remain unchanged.**

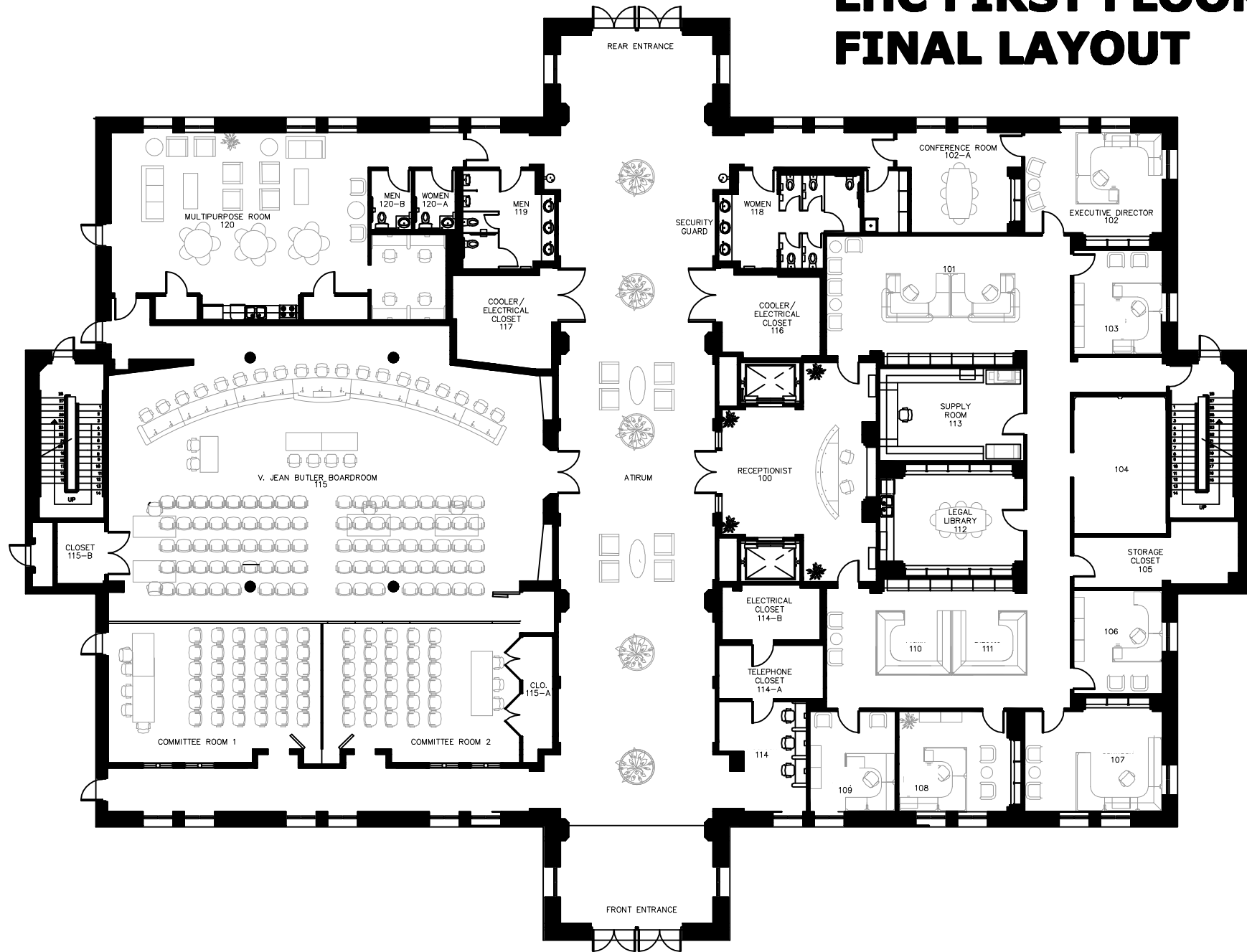
QUESTION	LHC RESPONSE
1. Is an updated or more detailed seating chart available that reflects the actual number of occupied workstations and furnishings?	Yes. See the seating chart attached below.
2. If not, would it be possible to schedule a walk-through of the facility and obtain the necessary measurements myself?	A walk-through will be held at the Louisiana Housing Corporation office, 2415 Quail Drive, Baton Rouge, LA 70808, on Tuesday, September 22, 2026, at 10:00 A.M. All prospective proposers should attend. Attending proposers will have the opportunity to take whatever measurements or make whatever assessments they deem necessary.
3. If LHC has the flooring square footage available, could you please provide the approximate carpeted and hard-surface square footage for each floor?	The total square footage is 49,500. At the walk-through noted in Response #2, LHC's detailed blueprint files will be available for inspection. Attending proposers will have the opportunity to take whatever measurements or make whatever assessments they deem necessary.
4. What is the total cleanable square footage of the facility?	See Response #3.
5. How many floors, offices, cubicles, conference or training rooms, kitchens, breakrooms, elevators, stairwells and restrooms are included?	See Response #1 and the seating chart attached below.
6. Please provide the approximate square footage of carpeting, waxed tile and other hard-surface flooring.	See Response #3.
7. What are the building's normal operating hours, approximate daily occupancy and required or permitted janitorial service hours?	The office is open from 8:00 A.M. through 4:30 P.M., Monday through Friday. Approximate daily occupancy is 110 people. Janitorial employees are expected to arrive at 4:30 P.M. to begin servicing. See Response #25 for additional information.
8. Will LHC offer a site visit or walkthrough before proposals are due?	See Response #2.
9. Is the selected contractor expected to provide a specific number of personnel or minimum nightly labor hours?	Proposed staffing and capacity are required and must be sufficient to satisfy the scope of services in Section III(B). LHC cannot advise respondents on how to develop or structure their proposals.
10. Are daytime porter services or emergency/on-call services required?	Please see Section III(B) of the Request for Proposals.
11. Are interior refrigerator cleaning and complete horizontal-surface dusting, including occupied desktops, required every business day?	Please see Section III(B) of the Request for Proposals.
12. Please clarify whether quarterly carpet cleaning means bonnet cleaning of all carpeting every quarter.	Please see Section III(B)(IV)(B)(1) of the Request for Proposals.
13. Please provide the approximate square footage of flooring covered by the separately priced, as-requested carpet shampooing and tile stripping/resealing services.	See Response #3.
14. Are Professional Liability and Cyber Liability insurance required for this janitorial contract, or are those coverages included only "as applicable"?	Required.
15. If the contractor is a single-member company with no employees, will LHC accept the workers' compensation indemnity described in Section VI(H) instead of workers' compensation insurance?	Yes.

16. Is a janitorial or contractor license required for this procurement?	No.
17. Are background checks, identification badges, bonding or security clearances required for assigned personnel?	Yes.
18. Who currently provides these services, and what is the current monthly contract amount?	No response is provided, as responding to this question may provide an unfair competitive advantage.
19. Please confirm whether a redacted copy is unnecessary when the proposal contains no claimed proprietary information.	Confirmed.
20. Can you please confirm the cleanable SQFT for RFP Janitorial Services?	See Response #3.
21. What is the total square footage of the building?	The total square footage is 49,500 square feet.
22. What is the total square footage of the carpet?	See Response #3.
23. What is the total square footage of VCT/Hard floors?	See Response #3.
24. Is this a Monday through Friday contract?	Yes.
25. What is the earliest starting time and the latest finishing time before the building alarm is activated?	The building locks for badge access only starting at 4:30 P.M. and remains locked until 8:00 A.M. the following morning. Janitorial employees will be provided badge access but will be expected to arrive by 4:30 P.M. daily, Monday through Friday. Upon completion of work, the alarm does not engage when exiting the building.

Issued by: Louisiana Housing Corporation

Date Issued: September 18, 2026

LHC FIRST FLOOR FINAL LAYOUT



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BREAK ROOM
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LHC THIRD FLOOR FINAL LAYOUT

