

LOUISIANA HOUSING CORPORATION
NOTICE OF FUNDING AVAILABILITY
LOUISIANA NEIGHBORHOOD LANDLORD
RENTAL PROGRAM
PHASE 2

Addendum No. 1

Published December 4, 2019

Date NOFA Published: Wednesday, November 6, 2019

Deadline to Submit Applications: Monday, January 31, 2020 4:30P.M. Central Time

To All Applicants:

This addendum is being issued to clarify, add, delete, correct and/or change the Notice of Funding Availability (NOFA) for the Louisiana Neighborhood Landlord Rental Program Phase 2 (NLRP2) to the extent indicated herein and is hereby made a part of the NOFA documents on which the contract will be based. Any modifications/changes made by this addendum affect only the portions or paragraphs specifically identified herein; all remaining portions of the NOFA, including those addressed through previously-issued addenda, are to remain in force. It is the responsibility of the applicant to conform to this addendum.



1. Section I, “General and Administrative Information”, Subsection A “Important Dates and Deadlines” (page 3), is hereby revised to reflect an addition to the Technical Assistance Workshops and revision of the dates regarding the deadline for submission of written inquiries, NLRP II Webinar being posted to the LHC website, LHC’s response to the submitted inquiries, the beginning of the application intake period, the application intake deadline , and the date on which Commitment Letters will begin being continuously issued, and shall now read as follows:

Date	Event
11/06/19	Notice of Funding Availability (NOFA) published Question/comment period opens
	Technical Assistance Workshops
11/13/19 5:30pm – 7:30pm	Baton Rouge, LA Louisiana Housing Corporation 2415 Quail Drive Baton Rouge, LA 70808
11/18/19 2:00 – 4:00pm	Alexandria, LA Rapides Parish Library – Libuse Branch 6375 Hwy 28 E Pineville, LA 71303
11/25/19 3:00pm – 5:00pm	Lake Charles, LA Calcasieu Parish Library-Carnegie Memorial Branch 411 Pujo Street Lake Charles, LA 70601
12/4/19 3:00pm - 5:00pm	Shreveport, LA Shreveport Memorial Library-Atkins Branch 3704 Greenwood Road Shreveport, LA 71109
12/5/19 3:00pm – 5:00pm	Monroe, LA Ouachita Parish Library-Main Branch 1800 Stubbs Avenue Monroe, LA 71201
12/13/19 12:00pm – 3:00pm	Baton Rouge, LA Louisiana Housing Corporation 2415 Quail Drive Baton Rouge, LA 70808
12/16/19	Questions/ comments must be submitted by 4:30 PM on this date.
12/23/19	NLRP II Webinars posted on the LHC website.
12/23/19	Application intake period begins.
12/23/19	Frequently Asked Questions (FAQ) responses posted.
01/31/20	Application intake deadline. Applications must be submitted by 4:30 PM on this date.
02/07/20	Commitment Letters issued continuously after this date based on prioritization.

NOTE: The LHC reserves the right to revise this schedule. Any such revision will be formalized by the issuance of an addendum to the NOFA.

2. *Section I, “General and Administrative Information”, Subsection B “Questions and Communication” (page 4), is hereby revised to change the deadline for submission of inquiries, and shall now read as follows:*

LHC will consider inquiries from Applicants regarding the NLRP2 Initiative. Inquiries will only be considered if they are submitted by the deadline for submission of inquiries – **December 16, 2019 by 4:30pm.** All written inquiries must be submitted to nlrp@lhc.la.gov. Applicants who do not have access to email or are unable to use the internet, may submit inquiries by calling the NLRP comment line at: **(225) 763-8860**. Inquiries shall clearly reference the section of the NLRP2 Initiative for which the Applicant is inquiring or seeking clarification. Any and all inquiries from Applicants submitted by the above deadline will be deemed to require an official response.

It is the sole responsibility of the Applicant to inquire into and clarify any item of the NLRP2 Initiative that is not understood. The Corporation reserves the right to decline to respond to any inquiry that will cause an undue burden or expense for LHC.

3. *Section I, “General and Administrative Information”, Subsection C “Blackout Period” (page 4), is hereby revised to change the blackout period to comport with the new application intake dates, and shall now read as follows:*

It is the strict policy of the LHC that prospective respondents to the NLRP2 Initiative refrain from initiating any contact or communication, direct or indirect, with LHC staff or members of the Louisiana Housing Corporation’s Board of Directors with regard to the competitive selection of Applicants. This blackout period will be in effect during the time of the active application intake period from December 23, 2019 to February 7, 2020. Any violation of this policy will be considered as a basis for disqualification from consideration.

The LHC will produce public records in accordance with LA R.S. Title 44.

4. *Section I, “General and Administrative Information”, Subsection D “Method and Order of Application Submission” (page 4), is hereby revised to change the application submission deadline, and shall now read as follows:*

The application can be located and submitted online at www.lhc.la.gov (the LHC website) via the Louisiana Neighborhood Landlord Rental Program Phase II Application. Applications must be received no later than **January 31, 2020 at 4:30 p.m.** Applications must be complete upon submission.

If an Applicant is unable to submit the application online, the Applicant may submit the application by mail or in person via hand delivery to the LHC. Paper applications must include all required supporting documents. All applications and documents should be mailed or hand delivered to the following address:

Louisiana Housing Corporation
Housing Production/Disaster Recovery
2415 Quail Drive
Baton Rouge, Louisiana 70808
Re: The NLRP2 Initiative
Must include: Applicant/Company Name & Return Address

Applicants mailing or hand delivering their applications should allow sufficient mail delivery time to ensure receipt of their applications by the date and time specified above. Applicants assume the risk of the delivery method chosen, including delivery via private courier or the U.S. mail.