

## PY 2022 Louisiana Weatherization Assistance Program (WAP) State Plan

The mission of the Louisiana Housing Corporation is to ensure that every Louisiana resident is granted an opportunity to obtain safe, affordable, energy efficient housing.

The goal of the Louisiana Housing Corporation Weatherization Assistance Program is to reduce the national and state consumption of fossil fuels and imported oil and assist eligible low income families reduce their residential heating and cooling energy costs.

### Components of the PY 2022 LA WAP Program

- U.S. Department of Energy (DOE) Grant EE0009905
  - The new grant cycle is currently 3-years and runs July 1, 2022 – June 30, 2025.
  - First Period Application and Funds: July 1, 2022 – June 30, 2023
- Low Income Home Energy Assistance Program (LIHEAP) Weatherization funding
  - 15% of total FFY2022 Regular & IIJA Allocations awarded
  - Program Year: July 1, 2022 – June 30, 2023

### Allocation of PY 2022 Funding

- U.S. Department of Energy (DOE):

Budget Category	PY2022	PY2021	Change
Grantee Administration	\$121,276	\$113,669	+6.7%
Grantee T&TA	\$197,899	\$170,535	+16.0%
Subgrantee Administration	\$181,914	\$200,504	-9.3%
Subgrantee T&TA	\$159,120	\$91,200	+74.5%
Program Operations	\$1,026,213	\$1,810,385	-43.4%
Health & Safety	\$189,694	\$313,188	-39.5%
Weatherization Readiness	\$130,151	\$0	+100%
Vehicles & Equipment	\$0	\$0	N/A
Liability Insurance	\$9,000	\$9,000	0%
Financial Audits	\$6,000	\$6,000	0%
<b>Total</b>	<b>\$2,021,267</b>	<b>\$2,714,481</b>	<b>-25.6%</b>
<b>Total Budgeted Units</b>	<b>141</b>	<b>249</b>	



<b>Subgrantee (City)</b>	<b>Planned Funds/Units</b>	
Caddo Community Action Agency, Inc. (Shreveport)	\$174,429.00	14
DeSoto Parish Police Jury/OCS (Mansfield)	\$158,961.00	12
LaSalle Community Action Assn., Inc. (Sicily Island)	\$169,414.00	12
Quad Area Community Action Agency, Inc. (Hammond)	\$728,317.00	64
St. Mary Community Action Agency (Franklin)	\$423,880.00	36
Terrebonne Parish Consolidated Gov./DHHS (Houma)	\$47,091.00	3
<b>Total:</b>	<b>\$1,702,092.00</b>	<b>141</b>

- Low Income Home Energy Assistance Program (LIHEAP):

<b>Budget Category</b>	<b>PY2022</b>	<b>PY2021</b>	<b>Change</b>
Subgrantee Administration	\$514,052	\$499,475	+2.9%
Client Education	\$210,829	\$205,354	+2.7%
Program Operations	\$5,877,462	\$6,558,298	-10.4%
Health & Safety	\$1,081,350	\$1,164,800	+7.2%
Incidental Repairs	\$280,350	\$358,400	-21.8%
Liability Insurance	\$33,100	\$33,100	0%
Weatherization Readiness (IJA)	\$1,307,770	\$0	+100%
*Incidental Repairs (DOE units)	\$49,350	\$99,600	-50.5%
<b>Total</b>	<b>\$9,354,263</b>	<b>\$8,919,027</b>	<b>+4.9%</b>
<b>Total Budgeted Units</b>	<b>801</b>	<b>896</b>	

<b>Subgrantee (City)</b>	<b>Planned Funds/Units</b>	
Caddo Community Action Agency, Inc. (Shreveport)	\$935,693.00	80
DeSoto Parish Police Jury/OCS (Mansfield)	\$785,606.00	67
LaSalle Community Action Assn., Inc. (Sicily Island)	\$856,140.00	73
Quad Area Community Action Agency, Inc. (Hammond)	\$4,188,222.00	363
St. Mary Community Action Agency (Franklin)	\$2,340,430.00	201
Terrebonne Parish Consolidated Gov./DHHS (Houma)	\$198,822.00	17
<b>Total:</b>	<b>\$9,304,913.00</b>	<b>801</b>

	<u>PY2022</u>	<u>PY2021</u>
❖ <b>Total Program Funding</b>	<b>\$11,375,530</b>	<b>\$11,633,508</b>
❖ <b>Total Budgeted Units</b>	<b>942</b>	<b>1145</b>

- Budget Points of Interest
  - PY2021 Total Completed Units: 780 as of 6/30/22 (252 DOE; 528 DHHS).
  - DOE budget includes **no Carryover** as this is the start of a new grant cycle.
  - For PY2022, Louisiana has budgeted 6% for Grantee Administration and 9% for Subgrantee Administration of DOE funds.
  - Health & Safety is budgeted at \$1345 per unit for DOE funding and \$1350 per unit for LIHEAP funding.
  - Liability Insurance (DOE) is budgeted at \$1500 per Subgrantee. Liability Insurance (LIHEAP) is budgeted based on allocated 2021 actuals of existing Subgrantees.
  - Financial Audits (DOE) is budgeted at \$1000 per Subgrantee.
  - Incidental Repairs is budgeted at \$350 per unit. LIHEAP funding supplements any Incidental Repairs on DOE funded units. The per unit amount was reduced by \$50 for PY2022. Average expenditures for PY2021 and PY2020 were less than \$300 per unit.
  - LHC did not receive any Vehicle & Equipment requests to include in the DOE State Plan. Subgrantees may still submit requests to move funds to this line item throughout PY2022 based on their Average Cost Per Unit (ACPU) and LHC approval.

### Eligibility and Monitoring

- Program will use 200% of the Federal Poverty Level
- Additional waiting list points are given to the following groups:
  - Elderly (60 years of age and older),
  - Persons with disabilities
  - Households with children 17 years of age and under
  - High residential energy users
  - Households with a high energy burden.
- 6 Sub-grantees serving 64 parishes for weatherization assistance
- 2022 Average Cost Per Unit (ACPU): **\$8,009** (PY 2021 \$7,776)

### PY2022 Annual File Changes from PY2021

- **Section IV.1** Updated Subgrantee files with Unique Entity ID.
- **Section IV.4** Updated Program Year from 2021 to 2022.

- **Section IV.5** Updated with new Policy Advisory Council Members.
- **Section IV.6** Updated with information related to the PY 2022 State Plan Hearing
- **Section IV.7** Updated the Program Year: “LHC is considering redefining 2 Subgrantee geographical territories in the northern and western part of the State beginning in PY2023 with the start of a new program year. With the withdrawal of previous Subgrantees and past procurements, two of the Subgrantees are traveling through each other's territory to complete production. Redefining these 2 geographical territories would allow for decreases in travel costs associated with production and increased outreach opportunities due to locality. LHC plans to evaluate any population changes resulting from the 2020 Census prior to determining whether to proceed to ensure minimal changes to current contracted Subgrantee funding levels.”
- **Section IV.7** Deleted the American Customer Satisfaction Index (ACSI) Survey response which was deleted from the DOE Application Requirements.
- **Section IV.7** Addition of the Louisiana PY2022 Weatherization Readiness Funding Plan per DOE WPN 22-6 issued 4/14/2022.

#### **PY2022 Master File Changes from PY2021**

- **Section V.1.1, Section 2** Updated language related to 2010 Census data to 2020 Census data.
- **Section V.1.1, Section 2** Updated language “Categorical income eligibility is used for applicants that have met the income requirements of the U.S. Department of Health & Human Services’ (HHS) Low Income Home Energy Assistance Program (LIHEAP) or the U.S. Department of Housing and Urban Development’s (HUD) means-tested programs through mechanisms including, but not limited to, applicant documentation, interagency list of recipients, shared system databases, etc. The method of verification must be included in the client file. Examples of HUD means-tested programs with income qualifications at or below 80% of Area Median Income include, but are not limited to:
  - Community Development Block Grants (CDBG),
  - HOME Investment Partnerships Program (HOME),
  - Lead Hazard Control & Healthy Homes Program (OLHCHH),
  - Section 8, etc.

For HUD assisted multifamily properties, Subgrantees will determine eligibility as follows:

- Housing owned and operated by PHAs: Subgrantees shall consider all such buildings managed by the PHAs referenced on [www.hud.gov](http://www.hud.gov) to be 100 percent income eligible.



- Privately owned multifamily buildings receiving project-based assistance: Subgrantees will refer to the DOE/HUD provided list to determine the percentage of the units in each building that are income eligible.
- Privately-owned multifamily buildings that house residents receiving tenant-based assistance: Subgrantees will determine the percentage of income eligible residences by either contacting the building owner/manager to obtain such Section 8 Housing Choice Voucher records (from HUD’s Tenant Based Rental Assistance Program [TBRA]) or by individually verifying which residents hold such vouchers.”
- **Section V.1.2, Section 2** Added language: “In the event of a declared Federal or State disaster, weatherization crews may return to a unit reported as a completion that has been damaged by fire, flood or act of God to be re-weatherized, without regard to date of weatherization. Before proceeding, local authorities must have deemed the dwelling unit(s) salvageable, as well as habitable, and Subgrantees must confirm that the damage to the materials was not covered by insurance or other form of compensation.”
- **Section V.1.2, Section 5** Added language regarding the Louisiana WAP Hazard Identification Notification to the following sentence: “When a Subgrantee decides to defer weatherization assistance, it is the obligation of the Subgrantee to provide the Louisiana Weatherization Deferral Notice and Louisiana WAP Hazard Identification Notification (if applicable) to the owner or authorized agent in a timely manner.
- **Section V.1.2, Section 5** Removed language “The Louisiana WAP Programmatic Guide provides specific examples of scenarios where weatherization services may be denied/deferred for health & safety standards or lack of cost effectiveness.”

Added language: “The following sections provide specific examples of scenarios where weatherization services may be denied/deferred:

Deferral Based on Health & Safety Standards

All weatherization technicians must be able to perform all authorized weatherization activities and measures without undue threats or concerns regarding their health and safety.

Conditions which may constitute undue threats or concerns to staff or client health and safety may include but are not limited to the following items: *See plan for list*

Deferral Based on Lack of Cost-Effectiveness

Weatherization work should be performed in a cost effective manner whenever possible. Situations or conditions which may limit the cost effectiveness of any weatherization work may include, but are not limited to the following: *See plan for list*”



- **Section V.1.2, Section 5** Added language: “Beginning in PY2022, Subgrantees will be required to begin tracking all deferrals using the DOE Deferrals Classification Guide and Tracker Template. Subgrantees will be required to submit the document on a monthly basis with their reimbursement invoice to LHC.”
- **Section V.4** Updated the summary paragraph and the table showing Louisiana 2021 heating-degree days, cooling-degree days, and average monthly temperature.
- **Section V.5.1** Updated the link for the electronic copy of the 2021 Louisiana Weatherization Field Guide.
- **Section V.5.1** Removed language: “Subgrantees have been provided a bound hardcopy of the Field Guides for individual reproduction” and “The current Louisiana Weatherization Field Guides are scheduled to expire 8/14/2021. Louisiana submitted the updated Field Guide to align with the 2020 version of the SWS on 5/24/2021 for DOE review.”
- **Section V.5.1** Updated the Contractual Section 2.3.D. language to reference the updated Health and Safety Guidance in Weatherization Program Notice 22-7, dated December 15, 2021.
- ❖ **Section V.5.1** DOE updated the Field guide types approval dates from 2018 to 2021.
- **Section V.5.2, Comments** Changed language from:  

“LHC is in the process of completing the second condition which is the development of an Audit and Inspection Process Manual. LHC is currently awaiting DOE's second review of the NEAT manual with MHEA to follow for implementation with PY2021.” To

“LHC has partially completed the second condition which is the development of an Audit and Inspection Process Manual. LHC released the Louisiana Energy Audit Procedures Manual - Weatherization Assistant Audits for Site Build Residential Structures (NEAT v.8.9) Release via Memorandum LA WAP 04 on May 25, 2021. LHC is currently making slight modifications to a second manual to accommodate differences with running a MHEA audit.”
- **Section V.5.2, Comments** Removed language regarding the implementation timeline for the updated version of the NEAT and MHEA audit tool (version 10) due to the delays with the ORNL software release and DOE approval.
- **Section V.8.1** Added “The program also continues to advance equity for all, including people of color and others who have been historically underserved, marginalized, and adversely affected by persistent poverty and inequality.”
- **Section V.8.2** Updated the Program Year from 2021 to 2022.

- **Section V.8.3** Updated both the Fiscal Monitoring Schedule and Technical/Field Monitoring Schedule from Tentative PY 2021 dates to Tentative PY 2022 dates.
- **Section V.8.4** Removed “Both DOE and LHC saw a need for increased technical training at the Grantee and Subgrantee levels since the last LHC and DOE monitorings...”
- **Section V.8.4** Updated the Program Year from 2021 to 2022 in several places.
- **Section V.8.4** Updated the DOE Health & Safety Guidance from WPN 17-7 to 22-7 in several places.
- **Section V.8.4** Added language “Per DOE guidelines, LHC will ensure that the use of T&TA funds to reimburse contractors is limited to T&TA that supports the four Home Energy Professionals occupations (Retrofit Installer Technician, Crew Leader, Energy Auditor, Quality Control Inspector).”
- **Section V.8.4** Updated language from “In making the determination to pay for contractors’ training, LHC will secure a retention agreement in exchange for the training.” to  
“In making the determination to pay for contractors’ training, LHC will ensure the Subgrantee secures a retention agreement in exchange for the training that meets DOE requirements.”

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